

**Job Title:** Logistics and Quality Support Technician

**Location:** 30 Engate St, London SE13 7HA

**Job Type:** Full-Time / 40hrs

**Company Overview:**

We are IKAWA, we design and manufacture transformational, innovative systems to improve the quality and appreciation of coffee globally. Right now, that means four revolutionary coffee roasters for the professional and home user.

**Job Summary:**

We are looking for a motivated and detail-oriented Logistics and Quality Support Technician to join our team. This dual-role position combines logistics responsibilities such as the collection and dispatch of roasters from customers, with quality support tasks, including receipt and inspection of parts and components. The ideal candidate will work closely with the quality technician, ensuring that parts are inspected according to inspection plans and technical drawings, and will handle non-conformance reporting where necessary.

**Key Responsibilities:**

- Coordinate the collection and dispatch of roasters from/to customers.
- Receive and log parts and components using Cin7 Core inventory management software.
- Work closely with the quality technician to inspect received parts according to inspection plans and technical drawings.
- Report inspection results and data back to the quality technician in a timely manner.
- Completion of non-conformance reports for parts that do not meet required specifications.
- Maintain organized records of all parts received, inspected, and dispatched.
- Support the logistics and quality teams in ensuring smooth operations and high-quality standards.

**Required Skills and Qualifications:**

- Strong organizational skills with the ability to manage both logistics and quality-related tasks.
- Experience with inventory management software (experience with Cin7 Core is a plus).
- Ability to read and understand technical drawings and inspection plans (training provided if needed).
- Detail-oriented with a focus on accuracy in reporting and data logging.

- Strong communication skills for reporting issues and coordinating with various teams.
- Ability to handle multiple tasks efficiently in a fast-paced environment.

**Preferred Skills:**

- Previous experience in logistics or warehouse operations.
- Experience working with quality control processes and inspections.
- Familiarity with non-conformance reporting procedures.
- Forklift license (ideal but not required)

**Physical Requirements:**

- Ability to safely lift large boxes weighing up to 10kg+
- Comfortable working in a warehouse environment, standing or walking for extended periods.

**Benefits:**

- Salary £27-28k
- An IKAWA Home Roaster
- Lots of coffee

Please send your applications to [hr@ikawacoffee.com](mailto:hr@ikawacoffee.com)